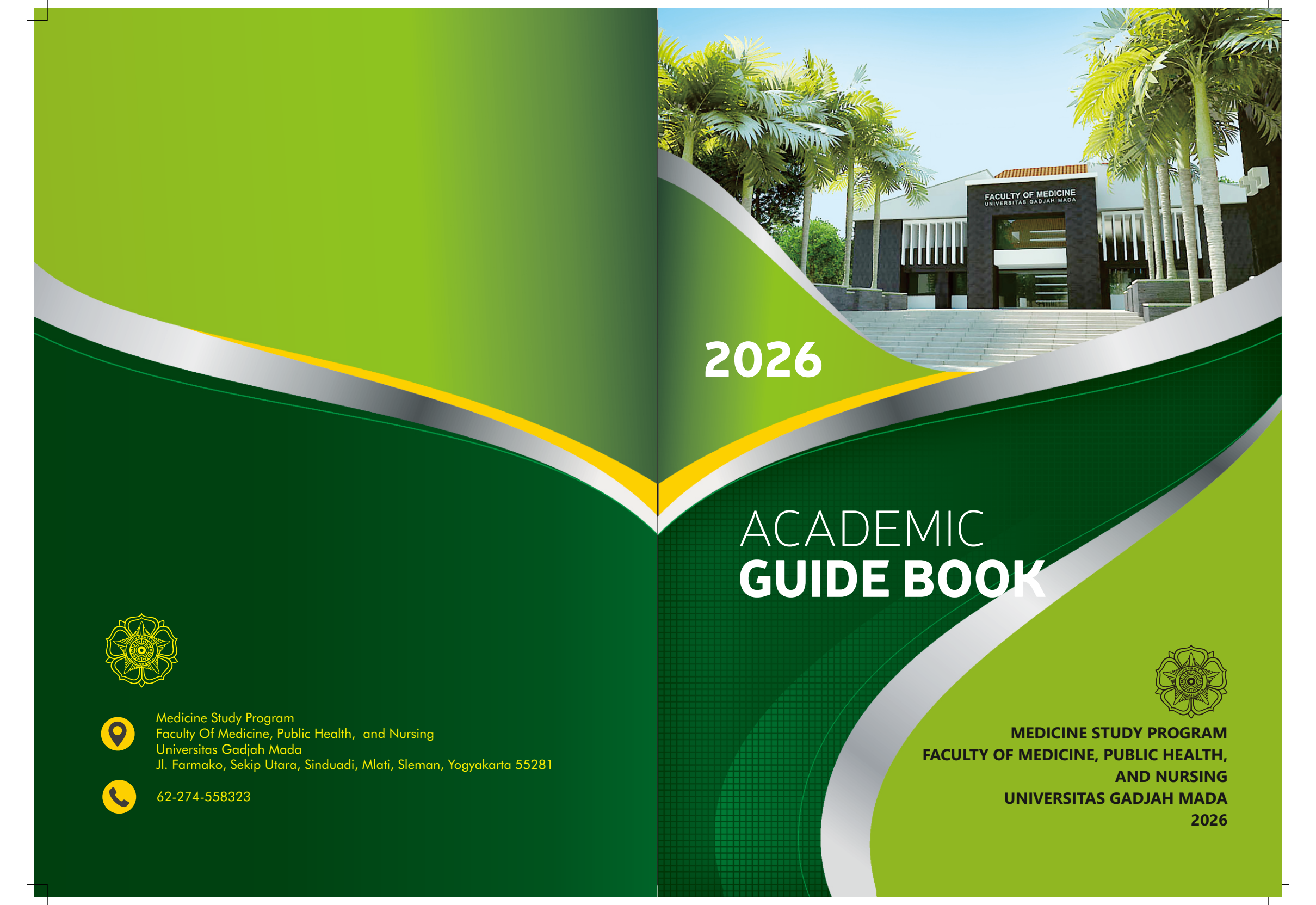




2026

ACADEMIC GUIDE BOOK



Medicine Study Program
Faculty Of Medicine, Public Health, and Nursing
Universitas Gadjah Mada
Jl. Farmako, Sekip Utara, Sinduadi, Mlati, Sleman, Yogyakarta 55281



62-274-558323



**MEDICINE STUDY PROGRAM
FACULTY OF MEDICINE, PUBLIC HEALTH,
AND NURSING
UNIVERSITAS GADJAH MADA
2026**

ACADEMIC GUIDEBOOK 2026



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ACADEMIC GUIDEBOOK 2026
COMPILED BY

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FOREWORD

Congratulations to all new students who have been admitted to the academic community of the Faculty of Medicine, Public Health, and Nursing Universitas Gadjah Mada (FK-KMK UGM). Admission marks the beginning of a significant responsibility, as well as an opportunity for intellectual and professional growth. We encourage every student to make full use of this period of study, in academic achievement and in personal development alike.

This 2026 Academic Guidebook is published as an official reference for students and the entire academic community within the Medicine Study Program. It sets out the programme specification, curriculum structure, rules of conduct, facilities, the assessment system, together with other matters pertaining to academic and student affairs. Particular attention is given to the assessment regulations applicable to the 2026/2027 cohort, which has been revised since the previous edition.

In addition to this guidebook, the Medicine Study Program also issues a number of supplementary guidebooks, which students are required to read and comply with throughout their period of study. We emphasize the importance of understanding all applicable rules so that the learning process may proceed in an orderly and effective manner.

We would like to express our gratitude to all staff and parties who contributed to the preparation of this book. May this guidebook serve as a useful reference for students and the academic community in understanding the conduct of academic activities in the Medicine Study Program of FK-KMK UGM.

Finally, we wish all students a smooth and successful course of study at FK-KMK UGM.

Yogyakarta, August 2026

Head of the Medicine Study Program

Prof. dr. Eggi Arguni, M.Sc., Ph.D., Sp.A(K)

DEAN'S MESSAGE

Assalamu'alaikum wa rohmatullohi wa barokatuh

On behalf of the leadership of the Faculty of Medicine, Public Health and Nursing (FK-KMK) UGM, we are pleased to welcome the publication of the Academic Guidebook of the Medicine Study Program for the 2026/2027 Academic Year. We also greatly appreciate the initiative and dedication of the team throughout the preparation and publication of this book.

This Academic Guidebook is a required handbook for medical students of FK-KMK UGM and comprises five main parts. First, a comprehensive introduction to the history, organization, and governance of FK-KMK UGM. Second, an introduction to the education program and curriculum, covering both the regular and international programs, graduate competencies, the curriculum, the learning process, and its evaluation. Third, an explanation of the academic administration process, from student registration and payment administration of the Single Tuition Fee (Uang Kuliah Tunggal/UKT) to academic leave. Fourth, information on the scope of academic rules of conduct. Fifth, an introduction to the facilities and infrastructure that support the students' education.

This academic guidebook, which contains a wide range of information, provisions, and regulations, should no longer be understood merely as a set of normative educational rules. Rather, this book serves as a reference for the direction and steps of the education process in instilling values and norms, as well as safeguarding the quality and achievement of student competencies.

May this guidebook support the whole educational process of producing graduates of the Medicine Study Program of FK-KMK UGM who are both competent and of noble character.

In closing, congratulations on the publication of the 2026 Academic Guidebook. May this book be of benefit to us all. Viva Medika.

Yogyakarta, August 2026

Dean of FK-KMK UGM

Prof. dr. Yodi Mahendradhata, M.Sc., Ph.D., FRSPH

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CHAPTER I

INTRODUCTION



HISTORY

The origins of the Faculty of Medicine, Public Health and Nursing (FK-KMK) UGM lie with the opening of the Clinical Division of the Indonesian Republic's College of Medicine (Perguruan Tinggi Kedokteran/PTK) on 4 March 1946 in Surakarta, followed by the opening of the Pre-clinical Division of the PTK on 5 March 1946 in Klaten. This date, 5 March 1946, was subsequently adopted as the founding date of the Faculty of Medicine UGM. The first Dean was Prof. Dr. Sardjito, assisted by dr. Soetarman, Drs. Radiopoetro, and dr. Soenoesmo. At its first year, lectures and practical classes were held at Tegalyoso Hospital, Klaten (now RSUP dr. Soeradji Tirtonegoro).

On 1 November 1949, the PTK RI was inaugurated in Yogyakarta, having relocated from the PTK in Surakarta and Klaten. With the consent of Sri Sultan Hamengkubuwono IX, the PTK RI was housed in nDalem Mangkubumen, in the Ngasem complex, Yogyakarta. At that time, the Indonesian Republic's College of Medicine comprised the College (Perguruan Tinggi/PT) of Medicine, Dentistry, Pharmacy, together with the PTK teaching hospitals at Pugeran Hospital, Mangkuwilayan Hospital, and Mangkuyudan Hospital.

By that time, Yogyakarta was already home to the College of Engineering (Sekolah Teknik Tinggi/STT) and the School of Law, both belonging to the Yayasan Balai Perguruan Tinggi Gadjah Mada (Gadjah Mada Higher Education Foundation). In light of this, the Government of the Republic of Indonesia issued Government Regulation No. 37 on the establishment of the Universiteit Negeri Gadjah Mada (UNGM), signed by Mr. Assaat as Acting President of the Republic of Indonesia. UNGM was formed from the merger of the PTK, the STT, and the School of Law, which then became the Fakultas Kedokteran (Faculty of Medicine), Fakultas Teknik (Faculty of Engineering), and Fakultas Hukum (Faculty of Law).

In 1954, the terms Fakultas and Universiteit were changed to Fakultas and Universitas. The Yayasan Balai Perguruan Tinggi Gadjah Mada was dissolved, and the name UNGM was changed to Universitas Gadjah Mada (UGM). On 19 December 1955, the Faculty of Pharmacy

separated from the Faculty of Medicine, followed by the Faculty of Dentistry on 26 December 1960.

From its founding until 1963, the Faculty of Medicine followed the Dutch education system. From 1964 to 1979/1980, a package-based system was applied, which was later replaced by the Semester Credit System (Sistem Kredit Semester/SKS). Under the SKS system, the duration of medical education, previously 6.5 years (4.5 years for the Bachelor's Program and 2 years for the Professional Program), was shortened to 6 years (4 years for the Bachelor's Program and 2 years for the Professional Program). The Professional Program was carried out at several hospitals, namely Pugeran Hospital, Mangkubumen Hospital, Jenggotan Hospital, and Klinik Loji Ketjil. In 1979, the Faculty of Medicine fully relocated to Sekip, where it remains to this day.

In 1992, the Faculty of Medicine UGM introduced an educational innovation by adopting the Problem-Based Learning (PBL) approach. Under the PBL system, learning is student-centered and is delivered through tutorials using modules that contain learning objectives, scenarios, and trigger questions for discussion in small groups. This period was still a transition from the conventional method toward PBL, known as the hybrid system.

The evolving demands of teaching, learning and scientific development prompted the Faculty of Medicine UGM to adopt the full PBL from 2002. Initially, the full PBL method was implemented for the International Class, in which 90% of the students came from abroad. With the implementation of full PBL, the curriculum and period of study changed from 6 years to 5 years (3.5 years for the Bachelor's Program and 1.5 years for the Professional Program). Under this curriculum, after completing 5 years of study, graduates are entitled to the title of *dokter* (physician), but are not yet permitted to practice independently. Medical graduates must complete a one-year internship at designated health service units to obtain a Certificate of Registration (Surat Tanda Registrasi) and a Practice License (Surat Ijin Praktek) in order to practice independently as a general practitioner.

The full PBL method began to be applied to students of the regular program in 2003. Students of the Medicine Study Program are required to complete 20 regular blocks, 1 elective block within 3.5 years to graduate with a bachelor's degree in medicine. Learning activities include face-to-face lectures, small-group tutorials, laboratory practicals, clinical skills sessions, and field visits. The full PBL curriculum ran until 2012.

In the 1999/2000 academic year, the Faculty of Medicine UGM began offering Nursing Education through the Nursing Science Study Program, and in 2003/2004 opened the Health Nutrition Study Program. In January 2018 the Faculty was renamed the Faculty of Medicine, Public Health and Nursing (FK-KMK), and the Medical Education study programme was renamed the Medicine Study Program (School of Medicine). At present, FK-KMK UGM has 3 undergraduate (S1) study programs, 32 departments, 6 master's (S2) study programs, 20 medical specialist study programs, 1 doctoral (S3) study program, and 9 research centers.

Since 2013, the Medicine Study Program has used a curriculum based on the Indonesian Physician Competency Standards (Standar Kompetensi Dokter Indonesia/SKDI), enriched with distinctive local content - namely emergency care, disaster management, interprofessional education, and family and community health - developed on the basis of stakeholder input, together with cultivation of individual interests in medicine through the Elective Block, which offers 19 modules. In addition, there is also a program of direct community service by students, namely the Community Service Programme (Kuliah Kerja Nyata/KKN), which is carried out during the Professional Program. A national physician competency examination has been in force since 2006, establishing a common standard for all physicians practising in Indonesia.

For students of the Medicine Study Program starting with the 2021 cohort, the 2020 Medicine Study Program curriculum has been applied, developed based on an evaluation of input from various stakeholders. The 2020 Curriculum was introduced following a review

of the 2013 curriculum. The 2020 Curriculum consists of 4 phases: Phase I, which covers the fundamentals of medical science, delivered over 3 semesters; Phase II, which covers complaints and diseases, delivered over 3 semesters; Phase III, which enhances and enriches individual competencies, delivered over 1 semester; and finally Phase IV, which is the professional education phase, delivered over 4 semesters. Phases I-III are the academic phase leading to the degree of Sarjana Kedokteran (Bachelor of Medicine), while Phase IV is the professional education phase leading to physician competency.

VISION, MISSION AND OBJECTIVES

The vision, mission, objectives, and targets of the Medicine Study Program are derived from those of FK-KMK UGM, which are in turn derived from the vision and mission of Universitas Gadjah Mada (UGM) as set out in the Regulation of the Board of Trustees of Universitas Gadjah Mada Number 4/SK/MWA/2014 concerning the Organizational Structure and Governance of Universitas Gadjah Mada.

1. Vision

a. UGM Vision

To be a pioneer among world-class national institutions of higher education that is excellent and innovative, dedicated to the interests of the nation and humanity, and imbued with the nation's cultural values based on Pancasila.

b. FK-KMK UGM Vision

A world-class Faculty of Medicine, Public Health and Nursing that is innovative and excellent, and consistently dedicated to the interests of the nation and humanity, imbued with the nation's cultural values based on Pancasila.

c. Medicine Study Program Vision

To become a world-class Medicine Study Program that is innovative and excellent in producing leaders in the field of medicine who are communicative and humanistic, imbued with the nation's cultural values based on Pancasila.

2. **Mission**

To realise its vision, the Medicine Study Program has formulated the mission set out below, derived from the missions of the University and the Faculty.

a. UGM Mission

To carry out education, research, and community service, as well as the preservation and development of knowledge that is excellent and beneficial to society.

b. FK-KMK UGM Mission

To carry out an excellent Tri Dharma (Three Pillars of Higher Education) by optimizing the use of data and information technology, integrated within an Academic Health System, to improve the health status of individuals, families, and communities.

c. Medicine Study Program Mission

- 1) To organize and develop world-class medical education to produce leaders in the field of medicine who are communicative and humanistic, imbued with the nation's cultural values based on Pancasila.
- 2) To support excellent, innovative, and beneficial research and community service to improve the health status of the community.
- 3) To develop quality-oriented organizational governance and multi-sectoral collaboration at both national and international levels.

3. **Objectives**

a. Strategic Objectives of the Faculty 2023-2027

- 1) Produce graduates who are innovative, adaptive, of noble character, and able to become pioneers of change in the fields of medicine and health.
- 2) Conduct excellent research by increasing translational research and developing innovation in the fields of medicine and health that contributes to solving health

problems and becomes a national and international reference.

- 3) Carry out high-quality community service in a sustainable and comprehensive manner, involving alumni and strategic partners to promote community independence and welfare.
 - 4) Ensure good governance to improve the capacity, health, safety, and welfare of the FK-KMK UGM academic community through a dynamic, integrated, and sustainable supporting ecosystem.
 - 5) Create a campus that is healthy, safe, environmentally friendly, culturally aware, and socially responsible.
- b. Strategic Objectives of the Medicine Study Program
- 1) Produce graduates who meet the criteria of professional, visionary, adaptive, and humanistic leaders, possessing strong academic ability and managerial skills, responsive to developments in information technology, self-aware, collaborative, and socioculturally responsive.
 - 2) Support research and community service activities by lecturers and students in accordance with the roadmap prepared by FK-KMK UGM.
 - 30 Establish collaboration and partnerships with various parties to support the implementation of education in the Medicine Study Program.

QUALITY ASSURANCE SYSTEM

The Quality Assurance System at FK-KMK UGM is part of the Quality Assurance System at UGM. The Quality Assurance Unit (Unit Penjaminan Mutu/UJM) is the faculty-level quality assurance body that reports directly to the Dean.

The Faculty Quality Assurance Unit is responsible for:

1. Maintaining the quality of FK-KMK UGM;
2. Conducting internal quality audits;

3. Conducting customer/stakeholder surveys;
4. Collecting Self-Evaluation Reports from all study programs, all departments, all study centers, and other units under FK-KMK UGM.

The Medicine Study Program has formed a Quality Assurance Team that plays a role similar to that of the Faculty's quality assurance unit, but at the study-program level.

The FK-KMK Quality Assurance Unit also conducts an annual Internal Quality Audit (Audit Mutu Internal/AMI) to monitor and maintain quality. The AMI aims to:

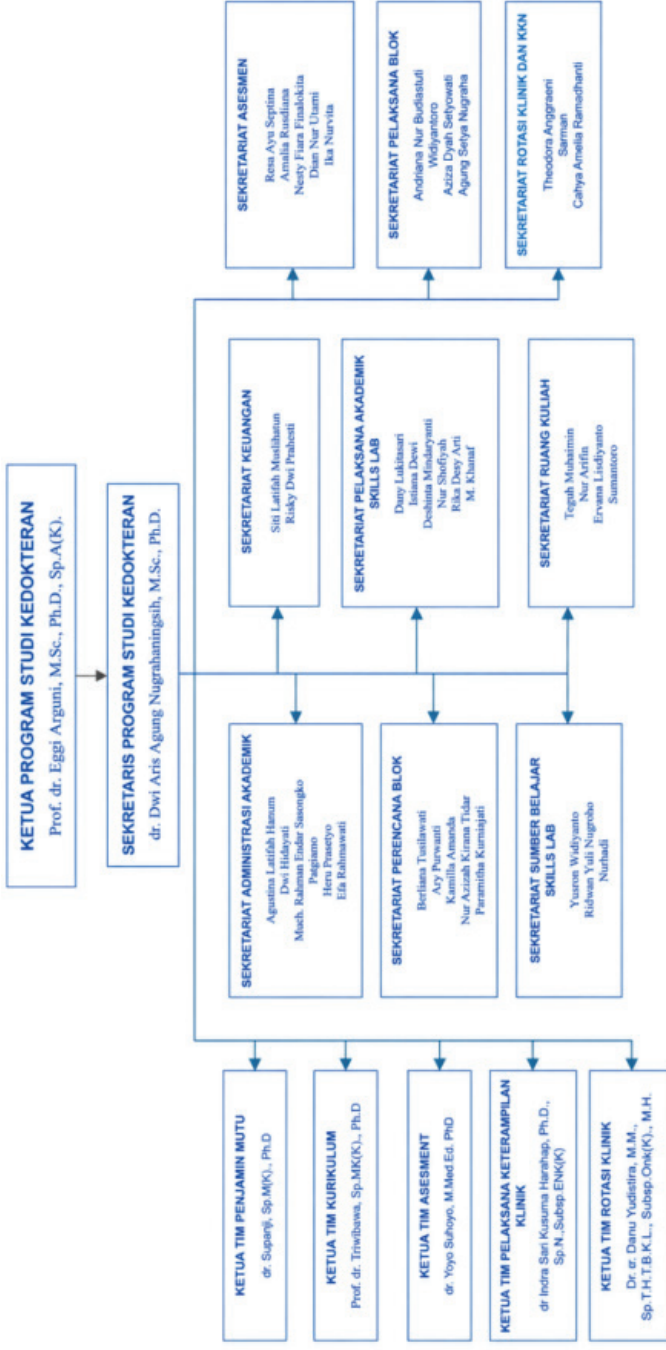
1. Monitor quality assurance for undergraduate and postgraduate programs at FK-KMK UGM.
2. Motivate the Faculty to continuously improve its academic quality programs.
3. Plan and organize the implementation of the AMI at the Faculty.
4. Conduct coordinated visits to all programs.
5. Facilitate the structured discussion of quality assurance implementation in support of continuous improvement in programme quality standards.

All medical study programs at Faculties of Medicine in Indonesia are required to use the Indonesian Physician Competency Standards (Standar Kompetensi Dokter Indonesia/SKDI) as the national reference point for learning outcomes in medical education programs. The SKDI currently in use is the 2012 SKDI. The specifications of each faculty of medicine are developed based on the SKDI.

In the Medicine Study Program of FK-KMK UGM, quality assurance is carried out in tiers: each block is evaluated by the Block Coordination Team, together with the Year Coordination Team, the Assessment Team, and the Quality Assurance Team, which evaluate the lecturers, the teaching process, tutors, and the scenarios, content, and implementation of the block. The Block Evaluation Report is sent to the Curriculum Team and the Head of the Study Program to serve as a basis for identifying action plans for the following year.

The Medicine Study Program of FK-KMK UGM also undergoes quality assurance conducted by external quality assurance bodies: nationally by the Independent Accreditation Body for Higher Education in Health (Lembaga Akreditasi Mandiri Pendidikan Tinggi Kesehatan Indonesia/LAM-PTKes), and internationally by the German accreditation agency ASIIN (Accreditation Agency for Degree Programs in Engineering, Informatics/Computer Science, the Natural Sciences and Mathematics), which is registered with the European Quality Assurance Register (EQAR) and applies standards adopted from the World Federation for Medical Education (WFME) Global Standard 2015 (WFME 2015).

ORGANIZATIONAL STRUCTURE DIAGRAM



CHAPTER II

PROGRAM AND CURRICULUM



REGULAR PROGRAM AND INTERNATIONAL PROGRAM

The Medicine Study Program of FK-KMK UGM offers two programmes/ classes in parallel: the Regular Programme and the International Programme. The admission requirements for new students in the Medicine Study Program are as follows:

1. **Regular Programme**
 - a. Have graduated from Senior High School (SMA) within the preceding three years.
 - b. Have passed the entrance examination held by the Government (nationally) and internally by UGM. The national selection schemes include SNBP, SNBT, and UGM's internal admission selection rout (UM UGM), the annual quota allocated to each is determined by government policy and by the UGM Rector's policy.
 - c. Be in good health.
 - d. The entrance examination follows the Rector's regulations, which can be viewed at um.ugm.ac.id.
2. **International Program**
 - a. Applicants from Indonesia or other countries who have graduated from senior high school within the last three years, or hold an A-Level qualification.
 - b. Passed the Gadjah Mada Scholastic Test (GMST), the AcEPT English test, the Situational Judgement Test (SJT), the Minnesota Multiphasic Personality Inventory (MMPI), and an interview.
 - c. In good health.

EXPECTED COMPETENCIES

The expected graduate competencies of the Medicine Study Program are aligned with the Indonesian Physician Competency Standards (SKDI 2012), the Draft SKDI 2019, the Indonesian National Standard for Physician Professional Education (SNPPDI), and input from internal and external stakeholders. Under the 2020 Curriculum, the competencies to be achieved are as follows:

1. Able to carry out medical practice in accordance with religious values and principles, noble character, ethics, discipline, law, and sociocultural context in local, regional, and global settings. (PROFESSIONAL)
2. Able to develop continuously while remaining aware of one's limitations and consistently practicing self-reflection for the sake of patient safety. (SELF-AWARENESS)
3. Able to apply scientific knowledge - basic medical concepts and theories, clinical procedures and practices; to formulate questions, and clinical procedures and practices - to formulate questions and draw evidence-based conclusions; and to effect change through clinical action and health interventions for individuals, families, and communities for the sake of human welfare and the advancement of science. (SCIENTIFIC)
4. Able to utilize and manage assets, resources, and health financing systems for effective, efficient, and sustainable health services in accordance with applicable regulations. (MANAGERIAL COMPETENCE)
5. Able to understand and appreciate social, cultural, religious, and group differences in managing health issues. (SOCIOCULTURAL RESPONSIVENESS)
6. Able to apply, share, evaluate, and generate creative works – whether ideas or skills - based on current scientific evidence. (CREATIVE AND INNOVATIVE)
7. Able to keep up with developments and utilize information technology, and to carry out technology- and science-based innovation to solve health problems. (RESPONSIVENESS TO INFORMATION AND DIGITAL TECHNOLOGY)
8. Able to manage and resolve individual, family, and community health problems comprehensively and continuously within the context of comprehensive health services. (COMPETENCE IN MANAGING HEALTH PROBLEMS)
9. Able to perform clinical skills and procedures effectively in accordance with accepted standards (*lege artis*). (CLINICAL SKILLS COMPETENCE)

10. Able to gather, receive, and exchange information both verbally and non-verbally while demonstrating empathy toward patients of all ages, family members, communities, and colleagues, within a context of local, national, and international cultural diversity. (COMMUNICATIVE)
11. Able to work together and collaborate with colleagues, other health professions, and professions from other fields in managing health problems effectively, based on values, ethics, roles, and responsibilities. (COLLABORATIVE)
12. Able to apply patient safety principles and improve the quality of health services at the individual, family, and community levels. (RESPONSIVENESS TO PATIENT SAFETY AND SERVICE QUALITY)
13. Able to exercise leadership and management in health care at the individual, family, and community levels. (LEADERSHIP COMPETENCE)
14. Able to play a role in anticipating and managing disasters, whether natural disasters, human-caused disasters, or disease outbreaks, in accordance with the physician's authority and competence. (DISASTER RESPONSIVENESS)
15. Able to formulate scientific questions, plan and carry out research, and report research results in accordance with scientific principles and research ethics. (RESEARCH COMPETENCE)
16. Able to build relationships and interact with communities with attention to local culture and customs, in order to carry out assessments, health promotion and disease prevention, address health problems, design follow-up plans, and carry out community empowerment efforts. (HUMANISTIC)

CURRICULUM AND LEARNING PROCESS

The seven main areas of competency under the SKDI 2012, together with supporting competencies constituting the programmes's distinctive local content, are delivered through 20 regular blocks, 1 elective block, 5 longitudinal blocks, and 15 clinical rotation stations (see Table 1). All graduate competencies are organized into four phases

of the learning process, namely Phase I: Foundation of Medicine and Transition to Practice; Phase II: Complaints and Diseases; Phase III: Enhancing Personal Competences; and Phase IV: Clinical Rotation.

STAGES OF MEDICAL EDUCATION IN THE MEDICINE STUDY PROGRAM OF FK-KMK UGM

Stages of the Learning Process

1. Phase I. Foundation of Medicine and Transition to Practice (semesters 1-3)

In Phase I, students acquire the basic medical knowledge, skills, and attitudes required of a physician. By the end of this phase, students are expected to understand:

- a. the basic nature and function of balance (homeostasis) and the conditions that disrupt normal balance in the human body;
- b. that medicine is a profession that requires lifelong learning, collaboration with other professions, and an emphasis on professional ethics.

Phase I consists of 9 general blocks:

- a. Block I.1: Musculoskeletal System
- b. Block I.2: Cardiorespiratory System
- c. Block I.3: Digestive System
- d. Block I.4: Genitourinary and Reproductive System
- e. Block I.5: Nervous System and Behaviour
- f. Block I.6: Sense Organs and Endocrine System
- g. Block I.7: Hematology and Immune System
- h. Block I.8: Life Cycle
- i. Block I.9: Research and Basic Medical Practice

2. Phase II. Complaints and Diseases (semesters 4-6)

By the end of Phase 2, students are expected to understand the basic concepts of disease, prevention, and management; to interpret patients' complaints so as to reach a diagnosis; and to organise clinical knowledge and skills systematically in managing health problems.

Phase II consists of 11 general blocks:

- a. Block II.1: Fever
- b. Block II.2: Pain
- c. Block II.3: Seizure, Unconsciousness, and Sense Organ Problems
- d. Block II.4: Diarrhea, Vomiting, and Jaundice
- e. Block II.5: Oedema, Urinary and Metabolic Disorders
- f. Block II.6: Dyspnea, Cough, and Cyanosis
- g. Block II.7: Tumor, Pruritus, and Discharge
- h. Block II.8: Trauma, Movement Problems, and Hemorrhage
- i. Block II.9: Reproductive Problems
- j. Block II.10: Anxiety, Depression, and Behavioral Problems
- k. Block II.11: Health System and Disaster Management

3. **Phase III. Enhancing Personal Competencies (semester 7)**

This block is also called the Elective Block, which runs for one full semester, equivalent to 20 credits (SKS). Within the Elective Block are various learning activities and modules that students may choose from, including:

- a. Student exchange
- b. Internship
- c. Entrepreneurship
- d. Humanitarian project
- e. Independent study
- f. Research
- g. Teaching at an educational institution
- h. Elective modules and courses
- i. Accelerated study program
- j. Recognition of student activities

In addition to these activities, students are also given the freedom to take part in learning activities outside the Medicine Study Program. International program students are required to take an elective module abroad (equivalent to 6 SKS).

Students must subsequently account for the activities undertaken during that semester through a credit-transfer

equivalence examination. Each elective module has its own requirements and rules, and students are advised to review carefully the requirements of their chosen module.

4. **Longitudinal Block**

Longitudinal teaching and learning activities aim to develop professional, adaptive, humanistic and visionary graduates who become excellent, innovative physicians and resilient agents of change. The modules within the longitudinal block are:

- a. Curriculum-Required Courses (MKWK)
 - Pancasila
 - Civics
 - Indonesian Language
 - Religion
- b. University-Required Courses
 - Health Literacy
 - Digital Humanities
 - Sustainable Future Skills
- c. Basic Clinical Competence
- d. Health Promotion and Disease Prevention
- e. Applied Evidence-based Medicine (EBM) and Critical Appraisal
- f. Applied Bioethics and Medicolegal
- g. Learning Skills for Innovative and Creative Health Professionals
- h. Leadership for Medical Students
- i. Community and Family Health Care – Interprofessional Education (CFHC-IPE)

In addition to the teaching and learning activities (KBM) above, there are also co-curricular activities conducted outside the block schedule, aimed at further enriching the knowledge of Medicine Study Program students, namely SUPPLEMENT, student organization activities, and religious/spiritual mentoring in medicine. The SUPPLEMENT co-curricular activity and religious/spiritual mentoring in medicine are prerequisites for the undergraduate *yudisium* (graduation determination).

5. **Phase IV. Clinical Rotation (semesters VIII-XI)**

By the end of this phase, students are expected to be able to carry out preventive measures and management of health problems for patients, families, and communities in a professional manner, complying with ethical principles and values in accordance with their authority as a physician; and to issue referrals to other health care facilities that will provide more effective and efficient health care.

The Clinical Rotation period is divided into general clerkship, clinical rotation, and special clerkship. Before undergoing Clinical Rotation in clinical departments, students go through the general clerkship stage, namely: Professional Behaviour Briefing, Clinical Rotation Briefing, Prescription Writing and Clinical Reasoning Briefing, Hospital Orientation and Commitment, and Interprofessional Education (IPE) Simulation. Clinical rotation are conducted in stations, each lasting 4-10 weeks, as shown in Table 1.

**Table 1. Clinical Rotations during Phase 4
of the Professional Program**

No.	Clinical Station	Number of Weeks
1.	Internal Medicine	10
2.	Surgery	10
3.	Pediatrics (Child Health)	10
4.	Obstetrics and Gynecology	10
5.	Ophthalmology (Eye Health)	4
6.	Dermato-Venereology	4
7.	Neurology	4
8.	Psychiatry (Mental Health)	4
9.	Otorhinolaryngology - Head and Neck Surgery	4

No.	Clinical Station	Number of Weeks
10.	Radiology	4
11.	Forensic and Medico-legal Medicine	4
12.	Anesthesiology and Intensive Therapy	4
13.	Public Health	2
14.	KKN (Community Service Program)	8
15.	Integrated Primary Care	3

After the clinical rotation period, students enter the special clerkship stage, consisting of: Integration Station, ECG Training, Acute Life-Threatening Events Management (ALTEM) Training, and Mentoring for the National Competency Examination for Physician Professional Students (Ujian Kompetensi Nasional Peserta Didik Profesi Dokter/UKNPDPD): Computer Based Test (CBT) and Objective Structured Clinical Examination (OSCE).

LEARNING ACTIVITIES

Learning activities are the teaching and learning process (KBM) designed and implemented by the Medicine Study Program. All learning activities are conducted in person (offline), except under special circumstances, such as during the COVID-19 pandemic or when a lecturer is unavailable, in which case learning activities are conducted online. The rules and procedures for online implementation can be found in the appendix on the online teaching and learning guide. The learning activities used in the curriculum of the Medicine Study Program of FK-KMK UGM include:

1. Expert lectures, integrated seminars, and panel discussions

An expert lecture is a teaching and learning activity (KBM) with a single expert as the resource person. An integrated seminar is a KBM with more than one resource person discussing topics in an integrated manner according to each expert's field. A panel

discussion is a KBM with more than one resource person, guided by a moderator, often also featuring practitioners. Lectures are organized based on topics relevant to the theme of the block. For lectures to be effective, students are strongly encouraged to prepare a list of unanswered questions arising from independent study, group study, or tutorial discussion. Lectures within the PBL system are used to clarify and confirm learning objectives and are interactive in nature. Some lecture topics, in the form of scripts, slides, or videos, can be downloaded from GAMEL.

Students are required to attend lectures. Students are not permitted to sit the semester examination if their lecture attendance is below 75%.

2. **Group discussion (tutorial)**

Group discussion addresses a topic stimulated by a disease case scenario or health problem, with a tutor, scheduled twice a week. If a discussion group is unable to meet with its scheduled tutor, the group is obliged to report this as soon as possible to the organizing secretariat. During the discussion, participants must bring relevant learning resources as a reference for the tutorial.

To achieve the learning objectives, the seven-jump method, jigsaw method, and multilevel scenarios are used. The main requirement for a tutorial group to function well is that all group members attend the tutorial process and actively contribute opinions; if some group members are absent or passive, the group will not function well. Attendance by students at tutorials is therefore mandatory. Likewise, active participation in discussion will receive specific assessment. In presenting opinions and searching for learning resources, the use of technological assistance (artificial intelligence) is governed by a separate regulation (the 2025 Guidelines on Academic Ethics for the Use of Generative Artificial Intelligence in Higher Education).

If, due to unavoidable circumstances (in accordance with Rector Regulation No. 2 of 2023, explained below), a student misses a tutorial, the student is required to make up the missed

tutorial in accordance with the policy in force in the Medicine Study Program.

3. **Laboratory practicum**

This activity is carried out to reinforce students' understanding of theory gained from independent study, discussion, and lectures. The laboratory practicum also aims to bridge the theory obtained with its application in clinical practice and biomedical research.

Students are required to complete all practicum activities for the relevant block, prepare practicum reports, and take part in the responses, assignments, or practicum examinations held by the laboratory concerned, until declared to have passed the practicum. If a student has not fully completed the practicum activities and does not meet the practicum passing requirements, the student is required to take a make-up session (inhal) held by the laboratory. To take part in the make-up session, the student is required to submit a make-up request letter to the secretariat of the Medicine Study Program no later than 5 days after missing the practicum session, giving a clear reason for the absence from the practicum session (see the explanation of Rector Regulation No. 2 of 2023 below).

If declared not yet to have passed the practicum, a student may take the make-up session held by the laboratory in accordance with that laboratory's policy. If, by the end of the semester, the student has still not completed these tasks, the block grade will not be issued (grade T).

4. **Clinical skills practicum (skills lab)**

History-taking and communication skills, clinical skills, and other skills are conducted at the Skills Lab. Students have the opportunity to learn and practice basic clinical skills (Basic Clinical Competence/BCC) starting in their first year at FK-KMK. The clinical skills practicum runs comprehensively alongside the blocks. Students are required to attend all scheduled BCC activities as a requirement for taking the OSCE at the end of the semester.

In addition, students are entitled to study independently or under the guidance of student assistants at the Skills Lab.

5. **Field learning experience**

In certain blocks, field activities are held in the form of field visits, intended to give students a real picture of the world or scope of work of medical science in the community. This activity is scheduled within the block and is mandatory.

6. **Community and Family Health Care with Interprofessional Education (CFHC-IPE)**

Over time, FK-KMK UGM has come to encompass three different professions: physician, nurse, and nutritionist. To achieve the competencies required of graduates from all three professions, an education program called Community and Family Health Care with Inter-Professional Education (CFHC-IPE) has been developed, as an effort to build and develop competencies related to ethics, communication, teamwork, and roles and responsibilities within a team. This activity gives students the experience of practicing the professional skills gained in each of their respective study programs in a more concrete way, as students interact directly with families/communities and work together with other professions. CFHC-IPE activities begin in the first year and continue through the final year of the Bachelor's stage. Each student group consists of five students drawn from the three study programs at FK-KMK UGM. Each student group is paired with three partner families. Through this system, students are expected to be able to build good relationships with the families they work with and to collaborate as a team, so that activities in subsequent years can run well.

Students are required to take part in all forms of CFHC-IPE activity in order to obtain a grade. The CFHC-IPE grade contributes to the determination of graduation at the undergraduate yudisium.

7. **Co-curricular activities**

Co-curricular activities consist of student organization activities,

Supportive Learning for Medical Students (SUPPLEMENT), and co-curricular activities aimed at honing the spiritual side of a physician, namely “Religiosity Competence in Clinical Practice.” There are several student-organization co-curricular activities that are not mandatory, coordinated by the FK-KMK UGM Student Affairs Section. The SUPPLEMENT and spirituality co-curricular activities are supervised by lecturers appointed by the Medicine Study Program and are mandatory for students. Students will receive a Diploma Supplement (Surat Keterangan Pendamping Ijazah/SKPI) for the spirituality co-curricular activity, and this contributes to determining graduation at the undergraduate yudisium.

Absence from teaching and learning activities (KBM) is only permitted if it satisfies the conditions set out in **Peraturan Rektor No. 2 of 2023** on Education, namely due to:

1. Illness - proven by a medical certificate from a legitimate health care facility (an independent medical practitioner, clinic, or hospital). Medical certificates from online consultation services (such as Halodoc, Alodokter, or similar) cannot be accepted, as they do not meet the required standard of direct physical examination.
2. A misfortune affecting an immediate family member (parent, sibling, or child).
3. Receiving an official assignment from the Faculty or University - proven by a letter of assignment from the Dean or Rector.
4. A natural disaster/force majeure condition, proven by an official statement from the competent authority.
5. Performing the Hajj pilgrimage - proven by official Hajj membership documents.

Students must understand that any absence not accompanied by a valid permission letter in accordance with the applicable provisions will be categorized as an unexcused absence. This will directly affect the attendance component of the grade, with the amount of deduction

adjusted according to the rules of each course. Furthermore, if the number of unexcused absences exceeds the permitted limit, the student will not be permitted to sit the End-of-Semester Examination (Ujian Akhir Semester/UAS) and will be declared to have failed (grade E) in the course concerned, as regulated under the faculty/university's academic provisions. In addition, any student found to have submitted a falsified or fabricated certificate - including manipulating a certificate from an online health consultation service - will be subject to sanctions and may be further processed by the Professional Behaviour Committee (Komite Perilaku Profesional/KPP).

ASSESSMENT AND EVALUATION OF LEARNING OUTCOMES

Assessment (penilaian) and evaluation of student learning outcomes are essential components of the learning process. The main purpose of evaluating student learning outcomes is to assess whether a student has mastered the competencies established in the curriculum, so that decisions can be made regarding the student's achievement and continuation of education. The results may also be used to evaluate the learning process under the curriculum currently in force.

The grade for a general block (also called a regular block) is based on achievement in the cumulative block examination and the semester block examination. The conversion of numeric marks to letter grades follows Rector Regulation No. 2 of 2023, as set out below:

Letter Grade	Score Range
A	75.00% - 100%
A-	72.50% - 74.99%
A/B	70.00% - 72.49%
B+	67.50% - 69.99%
B	65.00% - 67.49%
B-	62.50% - 64.99%

Letter Grade	Score Range
B/C	60.00% - 62.49%
C+	57.50% - 59.99%
C	55.00% - 57.49%
C-	52.50% - 54.99%
C/D	50.00% - 52.49%
D+	47.50% - 49.99%
D	45.00% - 47.49%
E	< 45.00%

In exceptional cases — for example, where marks are not normally distributed — an adjusted calculation is applied at the discretion of the Head of the Study Program (Kaprodi).

In broad terms, the assessment system comprises summative and formative assessment. For undergraduate education, the types of assessment are as follows:

1. **Block Examination**

To assess the cognitive component (knowledge), a written block examination is held. In general, the assessment of a general block consists of 2 components: the cumulative examination and the semester examination.

The cumulative examination aims to test individual ability using multiple choice questions (MCQ), extended matching questions (EMQ), or other methods listed in the assessment blueprint contained in the block book, and approved by the Assessment Team. The number of questions depends on the workload of the material and the duration of the block. A five-week block has two cumulative examinations; a two-and-a-half-week block has one.

The semester examination aims to test individual ability using the MCQ or EMQ method. The examination questions cover the material of the blocks within that semester. For example, the

Semester 1 examination tests material from blocks I.1, I.2, and I.3. The number of questions for each block is adjusted to the duration of the block, with 6-8 questions per week, so that the semester examination consists of a total of 90-140 questions.

A student's grade will not be announced if the student has not yet completed assignments or has not yet passed the practicum (grade T).

2. **Examination for Compulsory Curricular Course (MKWK: Pancasila, Religion, Bahasa Indonesian, and Civics)**

MKWK courses are taught and organized by the university, so the assessment of MKWK examinations is regulated and coordinated at the university level. The grades achieved in MKWK courses contribute to the determination of graduation.

3. **Clinical Skills Assessment**

The assessment of clinical skills forms part of the Basic Clinical Competence (BCC) assessment. The clinical skills examination is conducted through an OSCE at the end of each semester. The result of the comprehensive OSCE is one of the determining factors for graduation from the Bachelor's education phase.

4. **Elective Block Assessment**

The 2020 Curriculum applies the Elective Block throughout semester VII, with a variety of activities and varying numbers of credits (SKS). Registration and reporting of activities are carried out through the SIE-FKKMK application (<https://sie.fkkmk.id/>). The Elective Block examination method uses mixed methods, in accordance with the learning objectives of the elective activity:

- a. Knowledge/cognitive: various knowledge assessment methods (MCQ, EMQ, essay, etc.) carried out during the elective block. For an Elective Block conducted abroad, assessment follows the assessment used at the location where the elective block is carried out, plus verification (a credit-transfer examination) conducted by an Assessment Team to be determined later.

- b. Skills: OSCE or observation (with a rubric)
- c. Professional behaviour (attitude): observation (with a rubric)
- d. A combination of all three, through a portfolio

Credit transfer is available to students who have undertaken elective activities outside the scheduled modules and who wish to have that work graded. Provisions regarding the credit-transfer process and examination can be found in the Elective Block Guidebook.

5. **Undergraduate Thesis Examination**

Students must complete a thesis or final project (*skripsi*) as one of the requirements for graduation from the Bachelor's programme. Provisions regarding the writing and examination of the thesis can be found in the Thesis/Final Project Guidebook.

6. **Longitudinal Block Assessment**

In the integrated and structured Longitudinal Block, assessment may be carried out continuously across blocks and does not form part of the final block grade. The Longitudinal Block examination method may be conducted using a mixed-methods approach, in accordance with the learning objectives of each block:

- a. Knowledge/cognitive: MCQ and/or EMQ carried out in the form of a longitudinal block semester examination. The semester examination questions cover the material of the longitudinal blocks within that semester; for example, the semester 1 examination covers material from that semester's longitudinal blocks. The number of questions for each longitudinal block corresponds to the scope of material for that block. Knowledge/cognitive assessment in longitudinal blocks may also use assessment methods other than MCQ and EMQ, carried out outside the semester examination.
- b. Skills: OSCE or observation-based assessment (with a rubric)
- c. Behaviour (attitude/professional behaviour): observation-based assessment (with a rubric)
- d. A combination of all three, assessed through a portfolio.

8. **Professional Behaviour Assessment**

Students' professional behaviour is assessed through 360-degree observation from various assessment sources, including lecturers, tutors, instructors, fellow students, and Academic Supervisors (Dosen Pembimbing Akademik/DPA), and is carried out across all academic activities, including tutorials, lectures, practicums, clinical skills (skills lab), clinical rotations, and field visits. The results of the assessment form a separate record regarding the ethics and behaviour of the student concerned. Assessment is conducted longitudinally. If observation finds that a student's professional behaviour is unsatisfactory, guidance will be provided by the Professional Behaviour Committee (KPP).

9. **Progress Test and Stage Test**

The progress test and the stage test are comprehensive formative assessments. The progress test and stage test are held periodically for all students simultaneously. The progress test is held twice a year (every April and October). The stage test is held twice, in semester 4 and semester 7. The purpose of this assessment is to provide feedback to students, the study program, and the faculty regarding students' mastery of the cognitive domain.

Undergraduate (S1) students are required to take the progress test 4 times, held by the study program and/or nationally. The passing score (Nilai Batas Lulus/NBL) for the semester 7 progress test is 45%. Students may retake the progress test until they achieve this score. Completion of the required progress tests is a condition of the undergraduate *yudisium*.

9. **CFHC-IPE**

Provisions on examinations and assessment of CFHC-IPE activities can be found in the CFHC-IPE Guidebook.

STUDENT EVALUATION

Student evaluation aims to assess the achievement of learning objectives and competencies in accordance with the applicable

curriculum. The Medicine Study Program of FK-KMK conducts several evaluations of students during the course of the undergraduate and professional programs.

1. Evaluation of Learning Progress at the Initial Stage of the First Year

- a. The purpose of the evaluation of learning progress at the initial stage of the first year is to provide feedback and identify deficiencies as early as possible in first-year students, so that more appropriate guidance can be provided. For students experiencing deficiencies, guidance is focused on helping them develop a more systematic and structured study plan for the following year.
- b. Students with very poor academic performance receive a written warning (*Surat Peringatan*) and are strongly advised to reconsider their commitment to studying medicine at the Faculty of Medicine, or to transfer to a more suitable field of study.
- c. A written warning is issued if any of the following applies:
 - 1) Obtaining one or more grades of E and/or a GPA (IPK) < 2.5
 - 2) Receiving a professional behaviour record of “does not meet requirements”
 - 3) Not yet having taken the progress test
- d. The written warning letter (SP1) for the initial-stage evaluation is given to the student, with a copy to the parents, the Academic Supervisor (DPA), and the scholarship provider (specifically for international students).

2. Evaluation of Learning Progress at the Initial Stage of the First Two Years

- a. The purpose of the evaluation of learning progress at the initial stage of the first two years is to determine whether or not a student may continue their studies.
- b. Requirements for continuing studies into the 3rd year:
 - 1) A GPA from the six best main blocks (30 SKS) $\geq$ 2.5

- 2) Passed the first-year basic clinical competence training
 - 3) Has taken at least three progress tests
 - 4) A professional behaviour assessment result of “excellent” or “good”
- c. Students who do not meet the requirements stated above (point b), but have a best 30-SKS GPA (20 SKS from the 4 main blocks plus 10 SKS from longitudinal blocks) ≥ 2 , must retake the main blocks in the first and/or second year in semester 5. If these requirements are met by the end of semester 5, the student may continue their studies into the 3rd year. In semester 5, students may take all longitudinal blocks offered in that semester.
 - d. Students with a professional behaviour rating of “moderate” or “requires special attention” will be followed up by the Professional Behaviour Committee.
 - e. At the end of semester 3, students who are at risk of not meeting the requirements stated above (point b) receive an initial-stage evaluation warning letter (SP2).
 - f. Students whose best 30-SKS GPA is below 2 are deemed to have withdrawn from the programme, and the withdrawal is processed by the Faculty leadership.
 - g. Students who fail to register for 4 consecutive semesters during their undergraduate medical education, without notification, are deemed to have withdrawn and lose their status as students.
3. **Evaluation of Learning Progress at the Final Stage of the Undergraduate Level**
 - a. The purpose of the evaluation of learning progress at the final stage of the undergraduate level is to determine whether or not a student is entitled to receive the degree of Sarjana Kedokteran (S.Ked, Bachelor of Medicine).
 - b. Verification of the graduation (*yudisium*) requirements follows Rector Regulation of Universitas Gadjah Mada No. 19/2025:

- 1) Has taken all block examinations, including the curriculum-required courses
 - 2) Grades in Religion, Pancasila, Civics and Indonesian Language must be no lower than C
 - 3) Passed CFHC, the final project, and BCC in Phases 1, 2, and 3
 - 4) GPA required to graduate from the undergraduate medicine program ≥ 2.00
 - 5) No grade of E
 - 6) No more than five blocks, across the Main and Longitudinal Blocks, may carry a grade of D
 - 7) Grade D+ is not included in the calculation of the number of SKS with grade D, as it is a separate grade category and is not mentioned in the graduation requirement provisions of the applicable Regulation of the Rector of Universitas Gadjah Mada
 - 8) Professional behaviour assessment result of “excellent” or “good”
 - 9) Duration of study follows University rules
 - 10) This provision takes effect for the yudisium held on 31 July 2026 and is used as a guideline by the Assessment Team, the Assessment Secretariat, and the Academic Administration Secretariat in the process of verifying students’ graduation requirements
 - 11) Should there be future changes to the academic provisions of Universitas Gadjah Mada, the verification of graduation requirements will be adjusted in accordance with the applicable regulations
- c. If, within the maximum period of study set by the University, a student is unable to fulfil the above requirements, the student is declared ineligible to receive the Bachelor of Medicine degree, or is automatically deemed to have withdrawn, or is dismissed (drop out) by the university on the recommendation of the faculty.

- d. Students with a professional behaviour rating of “moderate” or “requires special attention” will be followed up by the Professional Behaviour Committee.
 - e. Holders of the Bachelor of Medicine degree who wish to continue to the Professional Education Program (clinical rotation) are required to have a GPA ≥ 2.5 .
 - f. Students who fail to register for 4 consecutive semesters during their undergraduate medical education, without notification, are deemed to have withdrawn and lose their status as students.
 - g. Evaluation of learning progress at the final stage of the period of study:
 - 1) Students who have not completed their studies by the end of semester 10 will receive a First Warning Letter for Study Period Evaluation.
 - 2) Students who have not completed their studies by the end of semester 12 will receive a Second Warning Letter for Study Period Evaluation and will be given 2 additional semesters to complete their studies.
 - 3) Students who have not completed their studies by the end of semester 14 will receive a Third Warning Letter (SP3) for Study Period Evaluation, will not be permitted to continue their studies, and will be asked to withdraw or will be declared drop out.
4. **Evaluation of Learning Progress at the Final Stage of Clinical Rotation (Professional Programme)**
- a. Professional Programme is carried out from semester 8 to semester 11 at Main Teaching Hospitals, network hospitals, community health centers (puskesmas), and communities.
 - b. Clinical education evaluation is carried out in each department. A junior doctor (*dokter muda*) is deemed to have completed the professional education upon having:
 - 1) Completed all administrative requirements

- 2) Taken the progress test twice during the professional programme, and passed the 2nd progress test
 - 3) Been declared to have passed all departments or stations
 - 4) Received a student learning assessment result for professional behaviour of “excellent” or “good”
 - 5) Been declared to have passed the UKNPDPD (National Competency Examination for Physician Professional Students)
 - 6) Completed the total duration of professional education in accordance with university rules.
- c. Students who fail to register for 4 consecutive semesters during the professional programme period, without notification, are deemed to have withdrawn and lose their status as students.
 - d. Students with a professional behaviour rating of “moderate” or “requires special attention” will be followed up by the Professional Behaviour Committee.
5. **Period of Study**
- The duration and study load of the education program are as follows:
- a. A maximum of 7 (seven) academic years for the undergraduate program.
 - b. The Professional Programme is carried out over a minimum of 2 (two) years and a maximum of 5 (five) years.

SKPI (DIPLOMA SUPPLEMENT)

The Diploma Supplement (Surat Keterangan Pendamping Ijazah/ SKPI) is an official statement issued by a Higher Education Institution containing information on the academic achievements or qualifications of a graduate of a degree-granting higher education program. Graduate qualifications are described in a narrative form stating the graduate’s learning outcomes at the relevant level of the

Indonesian National Qualifications Framework (KKNI), in a standard format that is easily understood by the general public. The SKPI is not a substitute for a diploma, is not an academic transcript, and does not in itself confer recognition on its holder. In the Medicine Study Program, the SKPI may be used as a requirement for the yudisium in determining a student's graduation.

CHAPTER III

ACADEMIC ADMINISTRATION



STUDENT REGISTRATION

Student registration at FK-KMK UGM follows the university's registration procedure, which is divided into 2 types: registration for new students and re-registration (heregistrasi) for continuing students. Student register by paying the Single Tuition Fee (*Uang Kuliah Tunggal/UKT*) at a designated bank and then completing the Study Plan Card (*Kartu Rencana Studi/KRS*) through the simaster.ugm.ac.id website within the specified period.

1. Registration of New Students

The provisions and requirements for registration of new students are specifically regulated and can be accessed through the um.ugm.ac.id website.

2. Re-registration of Continuing Students

- a. For students whose period of study has not been interrupted
Students directly make payment in accordance with the determined obligations through the designated bank.
- b. For students whose period of study has been interrupted
Students whose studies were interrupted due to leave of absence or inactivity in a previous semester must, in order to reactivate the current semester, submit a request to resume active status through SIMASTER. This request must obtain approval from the Dean of FK-KMK, after which the amount of the tuition obligation to be paid will be determined. Once permitted to resume active status, students may pay the UKT and complete the KRS through SIMASTER.
- c. For students who will continue to the Professional Education Program
Students who are declared to have passed the yudisium and will continue to the Professional Education Program are required to pay the full UKT in the final semester of the Undergraduate Education Phase.
- d. For Professional Education Program students who have completed their clinical stations but have not yet been inaugurated

Professional Education Program students who have passed the pre-yudisium but have not yet been inaugurated are exempted from the tuition fee for that semester.

- e. For students receiving the Smart Indonesia Card for Higher Education (KIP-Kuliah) and DIKTI Affirmation (ADik) assistance

The re-registration process follows the provisions issued by the UGM Directorate of Student Affairs. Students may actively follow information through <http://ditmawa.ugm.ac.id/kesejahteraan>. For students receiving KIP-Kuliah/ADik scholarships whose scholarships have ended or been discontinued, the re-registration process must include an updated Non-KIP-Kuliah/ADik UKT fee setting by the Faculty. Following this fee update, students may make payment according to the latest UKT fee setting.

TREATMENT FOR LATE PAYMENT OF UKT

Students who fail to pay the UKT according to the specified schedule will be classified as Non-Active and will not be permitted to take part in academic activities or use the facilities available on campus during that semester. If a student still wishes to continue their studies in that semester, they must submit a request to the Dean of FK-KMK UGM to be facilitated in processing the late UKT payment to the University. The request must state the reasons clearly, be endorsed by the student's parents or guardian, and be approved by the Study Program. The Faculty will facilitate a cover letter for the request for late UKT payment to the university.

If late payment of the UKT continues until the start of learning activities for that semester, the student concerned is advised to apply for leave of absence for that semester and will not be permitted to take part in any academic activities during that semester.

DEFERMENT AND REDUCTION OF UKT PAYMENT

In accordance with Decision of the Rector of Universitas Gadjah Mada

Number 853/UN1.P/KPT/HUKOR/2020 dated 26 June 2020, students may submit a request for deferment of UKT payment if they meet one of the following criteria:

1. During the payment period, the loss of a family member who is a source of financing, namely the biological mother, biological father, or a sibling, proven by a death certificate.
2. Currently carrying out a state or Universitas Gadjah Mada assignment, proven by a certificate/letter of assignment from the Rector/Dean of FK-KMK UGM.
3. A misfortune experienced by the source of financing, proven by a certificate from the local RT/RW (neighborhood/community unit) and Kelurahan (village/urban ward).
4. For scholarship recipients, proven by an official statement from the scholarship provider stating that payment will be made outside the regular payment schedule.
5. Force majeure, such as a natural disaster.

A request for deferment of UKT payment may be submitted by students through simaster.ugm.ac.id using each applicant's SIMASTER account, uploading supporting documents and additional documents within the specified time.

In accordance with Decision of the Rector of Universitas Gadjah Mada Number 1212/UN1.P/KPT/HUKOR/2022 dated 1 November 2022, students may submit a request for a reduction in UKT payment by a certain percentage, for students in the Regular Class (Non-International Class). This request must be accompanied by a statement of decreased economic capacity affecting the ability to pay UKT, a salary slip/income statement, and/or other valid supporting evidence. The request is submitted to the Dean of FK-KMK UGM through <http://simaster.ugm.ac.id> according to the specified schedule, using each student's own SIMASTER account. The Study Program and Faculty will verify the request. If the UKT reduction of a certain percentage is approved, it will apply for that semester only (not permanently).

STUDENT LEAVE OF ABSENCE

1. Academic Leave

- a. Academic leave is only permitted for students who have passed the first 2-year (4-semester) evaluation and already hold written permission from the Dean or Rector.
- b. Students may apply for academic leave to the Dean after obtaining approval from the Head of the Study Program.
- c. Students are not permitted to take academic leave before the first four-semester evaluation. If there are certain reasons (e.g., pregnancy/childbirth, illness requiring hospitalization) and these obtain the Rector's approval, academic leave may be granted; however, the leave period will still be counted as an active period of study and used as a basis for calculation in the evaluation.
- d. Academic leave may be taken consecutively or separately, for a maximum of 2 semesters. Requests for academic leave are made in stages (per semester).
- e. The period of academic leave is not counted as an active period in relation to the period of study.

In accordance with Regulation of the Rector of Universitas Gadjah Mada Number 23 of 2024 on Education, and the Circular on Student Re-registration, academic leave is not permitted for:

- a. Students who are in the process of completing their final project (thesis).
- b. Students in a period of study extension.
- c. Scholarship-recipient students, unless they have obtained permission from the scholarship provider.

2. Special Leave outside Academic Leave

In exceptional circumstances — for example, where a student is ill and requires long-term treatment — a student may apply for special leave. The leave request is addressed to the Dean of FK-KMK UGM, accompanied by supporting documents, and requires the approval of the Head of the Study Program. The period of

special leave is still counted as part of the student's period of study.

3. **Re-registration after academic leave**

Students wishing to resume active study after taking academic leave must complete the following steps:

- a. Submit a request to resume active status through SIMASTER within the specified time, in order to obtain approval from the Dean of FK-KMK together with a determination of the amount of the tuition (UKT) obligation to be paid through SIMASTER.
- b. Complete re-registration (make the UKT payment) after obtaining approval to resume active study, in accordance with the specified time.

CHAPTER IV

ACADEMIC RULES OF CONDUCT



General academic rules of conduct:

1. Students shall act honestly in all academic activities.
2. Students shall comply with all regulations established by the University, Faculty, Department, and all education venues used.
3. Students shall uphold manners/courtesy in interactions within the campus environment and other places of study.
4. Students shall maintain cleanliness and take care of all educational facilities.
5. While taking part in learning activities on campus or at other education venues, students shall dress neatly and appropriately, and are not permitted to wear:
 - a. Sandals or slippers;
 - b. collarless t-shirts;
 - c. trousers, culottes, or skirts with a length above the knee;
 - d. denim (jeans) trousers or skirts;
 - e. tight or transparent clothing, or crop-top styles (tops that do not cover the stomach).
6. Male students may not wear their hair long.
7. Male and female students are not permitted to dye their hair.
8. Students who wear Islamic dress must keep the face visible and may not wear a face covering (niqab/cadar).
9. Body piercing is not permitted; earrings may be worn on the earlobe only.
10. Male students are not permitted to wear earrings.

A collage of three images. The top image shows a close-up of a microscope with a slide on the stage. The bottom-left image shows a modern reading space with wooden paneling, a green circular logo, and the text 'Reading Space'. The bottom-right image shows a person using a microscope.



ACADEMIC SUPERVISORS

Every student is assigned one Academic Supervisor (*Dosen Pembimbing Akademik/DPA*), who has been trained and will accompany the student from admission until completion of the entire education process at the undergraduate and professional stages. Each DPA is responsible for ten students. The supervision process consists of scheduled face-to-face meetings at the end of each block examination, as well as meetings arranged between the student and the DPA. Supervision takes place at least three times per semester, and the results of supervision are recorded in a supervision logbook distributed at the beginning of the semester. The supervision process follows the agreement between the student and the DPA, whether conducted face-to-face or through other media.

The duties of the DPA include:

1. Advising students on the preparation of their study plans.
2. Providing guidance to students on educational activities, learning strategies, and tips for successful learning in order to achieve competencies in a timely manner.
3. Monitoring the progress of the students under their supervision.

PSYCHOLOGICAL SERVICES

The psychological services unit is organized to support students' personal, social and academic development. Psychological services are provided to prevent and improve students' psychological well-being. The service aims to prevent psychological difficulties and to promote well-being. It operates from a dedicated room on the second floor, south wing, of the Tahir Postgraduate Building (Gedung Pascasarjana Tahir).

LEARNING FACILITIES AND AMENITIES

The FK-KMK UGM campus covers a total area of 6,414.3 m², consisting of office space, lecture halls, tutorial rooms, laboratories, and other facilities. The Lecture Building has 5 floors with a capacity of 80-200

students per room. Each room is equipped with multimedia facilities, namely a computer, projector, wide screen, and sound system. Tutorials for the Regular Programme are held in 18 rooms on the ground floor of the Radiopoetro Building, and for the International Programme in 10 rooms on the ground floor of the Graha Wiyata Building. Each room accommodates 10–12 students and is equipped with a computer, projector, large screen and whiteboard.

The 1st floor of the Graha Wiyata Building is also used as the management and administrative secretariat office for the Medicine Study Program, for both the Bachelor's and Professional stages. Floors 2 and 3 are used for clinical skills laboratories during learning, practice, and skills examinations (OSCE). Academic administration and the management offices of the Faculty, the Dean, and the Vice Deans are located on floors 1 and 2 of the KPTU Building.

Laboratory practicums are held in the departmental laboratories located on floors 2 to 6 of the Radiopoetro Building. The laboratories are used for practicums and research by both students and lecturers. CBT examination rooms are located on the 2nd floor of the Library Building and the 8th floor, south wing, of the Tahir Postgraduate Building. The CBT rooms contain more than 200 computers, all of which can be used simultaneously.

The FK-KMK UGM area also provides sports and arts facilities for the academic community. A jogging track is available around the faculty area for use at any time, together with a basketball court, table-tennis facilities, a music studio and a *karawitan* (Javanese gamelan) ensemble.

The Library is open for student study from Monday to Saturday, offering book and e-book borrowing and reading services, as well as subscriptions to various electronic journals. The journal and media databases subscribed to by FK-KMK can be accessed from off campus using the ezproxy.ugm.ac.id website.

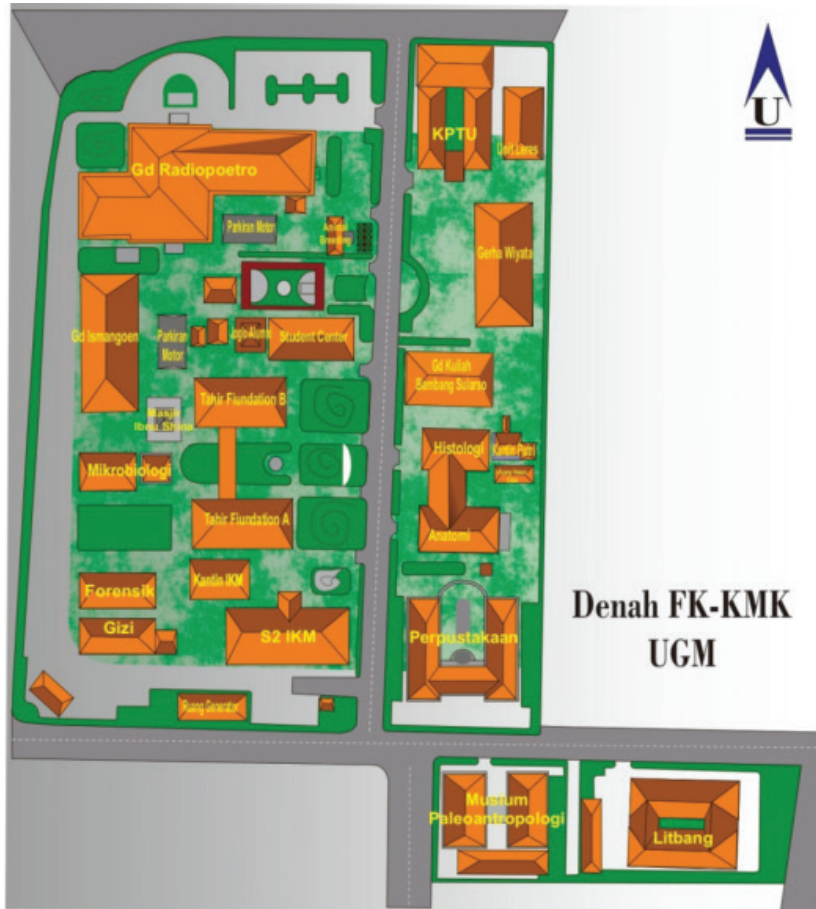
IT facilities are supported by a fiber-optic LAN with a bandwidth exceeding of 400 Mbps, and nearly the entire faculty area is covered by Wi-Fi service. FK-KMK has developed an e-learning platform called

GAMEL, accessible at gamel.fk.ugm.ac.id. Students are required to access GAMEL to download announcements, schedules, and other learning materials, as well as to upload personal data and assigned tasks.



APPENDICES





MAP OF FK-KMK UGM

LIST OF NETWORK HOSPITALS AND COMMUNITY HEALTH CENTERS

No.	Instansi
1.	RS Akademik UGM (Main Teaching Hospital of the Medicine Study Program, FK-KMK UGM)
2.	RS Sardjito, Yogyakarta
3.	RS Dr. Soeradji Tirtonegoro, Klaten
4.	RSUD Banyumas
5.	RSUD Cilacap
6.	RSUD Sleman
7.	RSUD Wates
8.	RSUD dr. Tjitrowardojo, Purworejo
9.	RSUD Hj. Anna Lasmanah, Banjarnegara
10.	RSUD Muntilan
11.	RSJ Prof. Dr. Soeroyo, Magelang
12.	RS Grhasia
13.	RSPAU Dr. S. Hardjolukito, Yogyakarta
14.	RSUD RAA Soewondo, Pati
15.	RS Mata dr. Yap
16.	RSUD Wonosobo
17.	RSUD Nyi Ageng Serang, Kulon Progo
18.	RSUD Prambanan
19.	RSUD Bagaswaras, Klaten
20.	Puskesmas (Community Health Centers) in DIY (Daerah Istimewa Yogyakarta)

ACADEMIC CALENDAR 2026/2027 AC[illegible]

ACADEMIC YEAR

01 Jan. 2027	01 Feb. 2027	01 Mar. 2027	01 Apr. 2027	01 May 2027	01 Jun. 2027	01 Jul. 2027	01 Aug. 2027	01 Sep. 2027	01 Oct. 2027	01 Nov. 2027	01 Dec. 2027	01 Jan. 2028
Block 1.1 Physics, Cell Biology and Systems (1 week)	Block 1.2 Physics, Microbiology and Immunology (2 weeks)	Block 1.3 Physics, Microbiology and Immunology (2 weeks)	Block 1.4 Physics, Microbiology and Immunology (2 weeks)	Block 1.5 Physics, Microbiology and Immunology (2 weeks)	Block 1.6 Physics, Microbiology and Immunology (2 weeks)	Block 1.7 Physics, Microbiology and Immunology (2 weeks)	Block 1.8 Physics, Microbiology and Immunology (2 weeks)	Block 1.9 Physics, Microbiology and Immunology (2 weeks)	Block 1.10 Physics, Microbiology and Immunology (2 weeks)	Block 1.11 Physics, Microbiology and Immunology (2 weeks)	Block 1.12 Physics, Microbiology and Immunology (2 weeks)	Block 1.13 Physics, Microbiology and Immunology (2 weeks)
Longitudinal (BSC 1, CHEM 1 & 2)												
2 - 28 Feb. 2027	1 March 2027	1 March - 1 April 2027	1 April 2027	1 - 28 April 2027	28 April 2027	1 May - 14 May 2027	14 May 2027	14 May - 28 May 2027	28 May 2027	28 May - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
1 Sep. - 1 March 2027	2 March 2027	2 March - 1 April 2027	2 April 2027	2 - 28 April 2027	28 April 2027	1 May - 14 May 2027	14 May 2027	14 May - 28 May 2027	28 May 2027	28 May - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
Block 1.1 Physics	Block 1.2 Physics	Block 1.3 Physics	Block 1.4 Physics	Block 1.5 Physics	Block 1.6 Physics	Block 1.7 Physics	Block 1.8 Physics	Block 1.9 Physics	Block 1.10 Physics	Block 1.11 Physics	Block 1.12 Physics	Block 1.13 Physics
Longitudinal (BSC 2, CHEM 3 & 4, PHYS 1 & 2)												
1 Mar. - 28 March 2027	28 March 2027	28 March 2027 - 28 April 2027	28 April 2027	28 April 2027 - 1 May 2027	1 May 2027	1 May - 14 May 2027	14 May 2027	14 May - 28 May 2027	28 May 2027	28 May - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
28 March - 1 April 2027	28 March 2027	28 March - 28 April 2027	28 April 2027	28 April 2027 - 1 May 2027	1 May 2027	1 May - 14 May 2027	14 May 2027	14 May - 28 May 2027	28 May 2027	28 May - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
Block 1.1 Physics	Block 1.2 Physics	Block 1.3 Physics	Block 1.4 Physics	Block 1.5 Physics	Block 1.6 Physics	Block 1.7 Physics	Block 1.8 Physics	Block 1.9 Physics	Block 1.10 Physics	Block 1.11 Physics	Block 1.12 Physics	Block 1.13 Physics
Longitudinal (BSC 3, CHEM 5 & 6, PHYS 3 & 4)												
1 Apr. - 28 April 2027	28 April 2027	28 April 2027 - 28 May 2027	28 May 2027	28 May 2027 - 1 Jun. 2027	1 Jun. 2027	1 Jun. - 14 Jun. 2027	14 Jun. 2027	14 Jun. - 28 Jun. 2027	28 Jun. 2027	28 Jun. - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
28 April - 1 May 2027	28 April 2027	28 April - 28 May 2027	28 May 2027	28 May - 1 Jun. 2027	1 Jun. 2027	1 Jun. - 14 Jun. 2027	14 Jun. 2027	14 Jun. - 28 Jun. 2027	28 Jun. 2027	28 Jun. - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
Block 1.1 Physics	Block 1.2 Physics	Block 1.3 Physics	Block 1.4 Physics	Block 1.5 Physics	Block 1.6 Physics	Block 1.7 Physics	Block 1.8 Physics	Block 1.9 Physics	Block 1.10 Physics	Block 1.11 Physics	Block 1.12 Physics	Block 1.13 Physics
Longitudinal (BSC 4, CHEM 7 & 8, PHYS 5 & 6)												
1 May - 28 May 2027	28 May 2027	28 May 2027 - 28 Jun. 2027	28 Jun. 2027	28 Jun. 2027 - 1 Jul. 2027	1 Jul. 2027	1 Jul. - 14 Jul. 2027	14 Jul. 2027	14 Jul. - 28 Jul. 2027	28 Jul. 2027	28 Jul. - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
28 May - 1 Jun. 2027	28 May 2027	28 May - 28 Jun. 2027	28 Jun. 2027	28 Jun. - 1 Jul. 2027	1 Jul. 2027	1 Jul. - 14 Jul. 2027	14 Jul. 2027	14 Jul. - 28 Jul. 2027	28 Jul. 2027	28 Jul. - 1 Aug. 2027	1 Aug. 2027	1 Aug. 2027
Block 1.1 Physics	Block 1.2 Physics	Block 1.3 Physics	Block 1.4 Physics	Block 1.5 Physics	Block 1.6 Physics	Block 1.7 Physics	Block 1.8 Physics	Block 1.9 Physics	Block 1.10 Physics	Block 1.11 Physics	Block 1.12 Physics	Block 1.13 Physics
Longitudinal (BSC 5, CHEM 9 & 10, PHYS 7 & 8)												
1 Jun. - 28 Jun. 2027	28 Jun. 2027	28 Jun. 2027 - 28 Jul. 2027	28 Jul. 2027	28 Jul. 2027 - 1 Aug. 2027	1 Aug. 2027	1 Aug. - 14 Aug. 2027	14 Aug. 2027	14 Aug. - 28 Aug. 2027	28 Aug. 2027	28 Aug. - 1 Sep. 2027	1 Sep. 2027	1 Sep. 2027
28 Jun. - 1 Jul. 2027	28 Jun. 2027	28 Jun. - 28 Jul. 2027	28 Jul. 2027	28 Jul. - 1 Aug. 2027	1 Aug. 2027	1 Aug. - 14 Aug. 2027	14 Aug. 2027	14 Aug. - 28 Aug. 2027	28 Aug. 2027	28 Aug. - 1 Sep. 2027	1 Sep. 2027	1 Sep. 2027
Block 1.1 Physics	Block 1.2 Physics	Block 1.3 Physics	Block 1.4 Physics	Block 1.5 Physics	Block 1.6 Physics	Block 1.7 Physics	Block 1.8 Physics	Block 1.9 Physics	Block 1.10 Physics	Block 1.11 Physics	Block 1.12 Physics	Block 1.13 Physics
Longitudinal (BSC 6, CHEM 11 & 12, PHYS 9 & 10												



FAKULTAS KEDOKTERAN
UNIVERSITAS GADJAH MADA

SUMPAAH DOKTER

Saya, dihadapan Dekan Fakultas Kedokteran Universitas Gadjah Mada, sebagai dokter dengan ini menyatakan bersedia mengucapkan sumpah dokter sesuai dengan agama/kepercayaan yang saya anut sebagai berikut : *)

- Demi Allah, saya bersumpah, bahwa :
- Om Attah Paramisesa, saya bersumpah bahwa :
- Demi Sang Hyang Adi Budha, saya bersumpah, bahwa :
- Demi Tuhan Yang Maha Esa, saya berjanji, bahwa :

Saya akan mendarmabaktikan hidup saya guna kepentingan perikemanusiaan,

Saya akan memelihara dengan sekuat tenaga martabat dan tradisi luhur jabatan kedokteran,

Saya akan menjalankan tugas saya dengan cara yang terhormat dan bersusila, sesuai dengan martabat pekerjaan saya sebagai dokter,

Saya akan menjalankan tugas saya dengan mengutamakan kepentingan masyarakat,

Saya akan merahasiakan segala sesuatu yang saya ketahui karena pekerjaan saya dan karena keilmuan saya sebagai dokter,

Saya tidak akan mempergunakan pengetahuan kedokteran saya untuk sesuatu yang bertentangan dengan perikemanusiaan sekalipun diancam,

Saya akan menghormati setiap hidup insani mulai dari saat pembuahan,

Saya akan senantiasa mengutamakan kesehatan penderita,

Saya akan berikhtiar dengan sungguh-sungguh supaya saya tidak terpengaruh oleh pertimbangan keagamaan, kebangsaan, kesukuan, perbedaan kelamin, politik kepartaian atau kedudukan sosial dalam menunaikan kewajiban terhadap penderita,

Saya akan memberikan kepada guru-guru saya penghormatan dan pernyataan terima kasih yang selayaknya,

Saya akan perlakukan teman sejawat saya sebagaimana saya sendiri ingin diperlakukan,

Saya akan mentaati dan mengamalkan Kode Etik Kedokteran Indonesia,

Saya ikrarkan sumpah ini dengan sungguh-sungguh dan dengan mempertaruhkan kehormatan saya.

Yogyakarta

Yang mengucapkan sumpah

PHYSICIAN'S OATH

HIMNE GADJAH MADA

I.G.N. Suthasoma
Arr: Kusbini

Maestoso **mf**

Bak - ti ka - mi ma - ha - sis - wa Ga - djah Ma - da se - mua - a. Ku ber
Ba - gi ka - mi al - ma - ma - ter ku - ber - jan ji se - ti - a. Ku pe -

5 **cresc** **mf**

jan - ji me - me - nuh - i pang - gil - an bang - sa - ku. Di da - lam Pan - ca - si
nuh - i dhar - ma bak - ti 'tuk i - bu per - ti - wi. Di da - lam per - sa - tu

11 **mf** **mf**

la - mu ji - wa se - lu - ruh nu - sa - ku. Ku jun - jung ke - bu - da -
an - mu ji - wa se - lu - ruh bang - sa - ku. Ku jun - jung ke - bu - da -

15 **f**

ya - an - mu ke - ja - ya - an In - do - ne - sia.
ya - an - mu ke - ja - ya - an Nu san - ta - ra.

HYMN OF GADJAH MADA

VIVA MEDIKA

(Mars FK UGM)

4/4 : do = A^b

Musik : dr. Damodora Nuradya DSS

Marcia

Lirik : dr. Damodora Nuradya DSS

$\dot{3}-\dot{4} || \dot{5}-\dot{6} \dot{5} \dot{1} | \dot{3} \dot{5} \dot{3}-\dot{1} | \dot{5}-\dot{3}-\dot{1} | \dot{5} \dot{3}$
 Bersa - tu fa - du si - vi - tas me - di - ka, gi - at berkar -

$|\dot{2}-0 \dot{2}-\dot{3} | \dot{4} \dot{4} \dot{4} \dot{7} | \dot{1} \dot{2}-\dot{3} | \dot{2}-\dot{7} \dot{6} \dot{5} | \dot{4}$
 ya. Menjun - jung tinggi marta - bat mu - lia serta Tri Dhar -

$|\dot{3}-0 \dot{3}-\dot{4} | \dot{5}-\dot{6} \dot{5} \dot{1} | \dot{3} \dot{5} \dot{3}-\dot{1} | \dot{5}-\dot{4} \dot{3} \dot{2} | \dot{1}$
 ma. Kembang - kan ilmu, cip - ta, ra - sa, karsa, tu - gas u - ta.

$|\dot{6}-0. \dot{6} | \dot{4}-\dot{2} \dot{7} | \dot{2} \dot{1} \dot{2}-\dot{3} | \dot{2} \dot{1} \dot{2}-\dot{3} \dot{4} | \dot{7}$
 ma. Meng - al - di pada se - ra ma, de - mi kema - nu - sia -

$|\dot{1}-0. \dot{1}-\dot{1} | \dot{6} \dot{7} \dot{1} \dot{1} | \dot{1} \dot{5}-\dot{7} | \dot{6} \dot{5} \dot{6}-\dot{7} | \dot{2}$
 an. Ber - a - gar - kan Panca - si - la, a - dil makmur sejaht - te

$|\dot{3}-0 \dot{6}-\dot{6} | \dot{2}-\dot{1} \dot{2}-\dot{3} \dot{4} \dot{3} | \dot{2} \dot{1}-\dot{7} \dot{1}-\dot{2} | \dot{5}$
 ra. Alma - ma - ter hi - ta Gadjah Ma da ter cin - ta ku -

$|\dot{6} \dot{4} \dot{3} \dot{2} | \dot{3} 0 \dot{6} | \dot{6} \dot{2}-\dot{1} \dot{2}-\dot{3} \dot{4} \dot{3} | \dot{2}$
 kenang sla - ma - nya. Vi - va Me - di - ka vi - va ,

$|\dot{1}-\dot{7} \dot{1}-\dot{2} \dot{3} \dot{5} | \dot{6} \dot{4} \dot{3} | \dot{2} \dot{1} || 0$
 Me - di - ka Ja - ya span - jang ma - ra .

MARCH OF FK-KMK UGM